

NACOGDOCHES CHRISTIAN ACADEMY

DISCIPLINE MANAGEMENT POLICY

Student Discipline:

At Nacogdoches Christian Academy, we believe that discipline is something we do for a student, not a punishment administered to a student. We use a positive approach to achieve acceptable behavior by a student and to help him/her work well within a group. Our policy does not include spanking. If a student cannot cooperate within a group and follow the classroom rules, he/she will be removed from the group. He/she will be supervised by a staff member during this time. If that student continues to be uncooperative, a parent will be called to come to the school.

School-wide Discipline Management Plan:

- * Each teacher will design an age-appropriate individual Discipline Management Plan.
- * Each Discipline Management Plan will be approved by the director
- * A copy of each plan will be filed in the office and available for parent inspection.
- * A copy will also be posted in the classroom and available for parent inspection.
 - * This Discipline Management Plan will be explained to parents at the beginning of each school at Parent Orientation or during an individual parent conference.
- * After the steps in the classroom Discipline Management Plan are exhausted, students will be sent to the office for conference with the director.
- * The director will:
 - review the steps of the Discipline Management Plan with the student(s). ("What happened in the classroom? How many times have you been warned?")
 - discuss the problem, or wrong choice, with the student(s). ("What was the first (second, next) wrong choice made?")
 - discuss a solution, or better choice, with the student(s). ("What should/could you have done differently?")
 - discuss how to fix, or make amends, for the problem. ("How can we fix, or make amends, for the problem?")
 - discuss the consequences for the wrong choice.
 - discuss the biblical standard. ("What would Jesus do?")
 - assign a consequence or "fix" for the problem.
- * If a student visits the director's office for an infraction of the classroom Discipline Management Plan, a parent will be contacted either by the teacher or the Director in writing or through face-to-face or phone conversation.
- * The director will treat each case individually. In general, parents will be

contacted by the director immediately for the following offenses:

- a student maliciously and without provocation attempts to hurt another student.
 - a student injures another student for any reason (provoked, unprovoked or accidentally).
 - a student remains disrespectful, belligerent, or unrepentant after discussion with the director.
 - a student is found to possess any harmful or dangerous material.
- * The director will consider **3 to 5 day suspension** for repeated or serious infractions. All suspensions will be referred to the school board, or a school board member, for a final decision.
- * Upon recommendation by the director, the school board will decide all cases for **permanent dismissal** after serious, repeated infractions of classroom or school policy. Board members will meet with the director, as well as parent(s) of the student, when considering a case for permanent dismissal.

My signature verifies I have read and received a copy of this discipline and guidance policy.

Signature

Date