

# CONFIDENTIAL FORM

18 Months - Kindergarten

Today's Date: \_\_\_\_\_

Child's Name \_\_\_\_\_  
Last First Middle Name Used

Class Applying for: 18-24month 2Yr Old 3 Yr Old 4 Yr. Old Kindergarten

M-F \_\_\_\_\_ MWF \_\_\_\_\_ T/Th \_\_\_\_\_

Early Bird Class (7:30-8:15): Yes or No After Care Class (3:00-5:30): Yes or No

Male \_\_\_ Female \_\_\_ Date of Birth \_\_\_\_\_

Present Address \_\_\_\_\_

Home Phone \_\_\_\_\_

Mother's Work Ph. \_\_\_\_\_ Father's Work Ph. \_\_\_\_\_

Mother's Cell Ph. \_\_\_\_\_ Father's Cell Ph. \_\_\_\_\_

Other Numbers \_\_\_\_\_

Other emergency names and phone numbers \_\_\_\_\_

Relationship to your child \_\_\_\_\_

*Please complete the following information, understanding that it will be confidential. Your child is very precious to us; and therefore, it is our desire to meet his/her needs to the best of our ability. The information below will enable us to better understand your child. Thank you for helping us.*

## Mother's Information:

Name \_\_\_\_\_

Married/Single/Divorced

Address \_\_\_\_\_

Profession \_\_\_\_\_

e-mail address(es):

Firm Name \_\_\_\_\_

Education Level \_\_\_\_\_

## Father's Information:

Name \_\_\_\_\_

Married/Single/Divorced

Address \_\_\_\_\_

Profession \_\_\_\_\_

e-mail address(es):

Firm Name \_\_\_\_\_

Education Level \_\_\_\_\_

## ACKNOWLEDGMENT OF NCA STUDENT HANDBOOK

We acknowledge that we have been offered the option to receive a paper copy of the Nacogdoches Christian Academy Parent Handbook or to electronically access it on the school's website at [www.nacchristian.org](http://www.nacchristian.org). We understand that students and parents will be held accountable for all areas of the Parent Handbook.

We have chosen to:

- Accept responsibility for accessing the Parent Handbook on the school's website.
- Receive a paper copy of the Parent Handbook.

## NACOGDOCHES CHRISTIAN ACADEMY PHOTO RELEASE

I hereby give permission for images of my child, captured during activities at or sponsored by NCA through video, photo or digital camera, to be used solely for the purposes of NCA promotional material and publications, and waive any rights of compensation or ownership thereto.

Please check any of the following that you WILL allow NCA to publish with your child's photograph.

- website ([www.nacchristian.org](http://www.nacchristian.org)) and social media (names will not be used)
- The Daily Sentinel (names will be included)
- Fundraising or promotional brochures, billboards or decorations

Or

- NCA may not use my child's photograph in any publication or on any type of Media.

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

Name of day care or preschool last attended: \_\_\_\_\_  
School Name

Was this a positive experience for your child? Yes or No

*Please circle the answer that best describes your evaluation of your child.*

Academically do you consider your child: above average average below average

In peer relationships, do you consider your child: above average average below average

Does he/she make friends easily? \_\_\_\_\_ Yes \_\_\_\_\_ No

Emotionally do you consider your child: above average average below average

How does your child relate to you as the parent?  
overly dependent overly independent comfortably

How would you rate your child's obedience to you on a scale of 1-10?  
(10 being very obedient)

1 2 3 4 5 6 7 8 9 10

How well does your child respond to other authority figures? (Grandparents, Sunday School Teachers)  
compliant reluctant defiant

On a scale of 1 - 10 how does your child feel about school?  
(10 being enjoys/looks forward to school)

1 2 3 4 5 6 7 8 9 10

Does your child have any specific habits? (thumb sucking, nail biting, hand washing, teeth grinding, snapping)

\_\_\_\_\_

Siblings: (names and ages) \_\_\_\_\_

How does your child relate to siblings? \_\_\_\_\_

What other adults live in your home? \_\_\_\_\_

With whom does your child stay when mother/father is away? \_\_\_\_\_

Right/Left Handed \_\_\_\_\_

Favorite toys: \_\_\_\_\_

Special talents/interests: \_\_\_\_\_

How often does your child watch TV/videos? \_\_\_\_\_

What is your child's favorite TV program/video? \_\_\_\_\_

Does your child sit and listen to stories? \_\_\_\_\_ Like books? \_\_\_\_\_

What kind? \_\_\_\_\_

Can your child read? \_\_\_\_\_ If not, does he/she show interest? \_\_\_\_\_

Does your child enjoy music/singing? \_\_\_\_\_ Types of music? \_\_\_\_\_

Pets? (names/kind) \_\_\_\_\_

Does your child attend Sunday School? \_\_\_\_\_ Where? \_\_\_\_\_

Any other activities outside the home? \_\_\_\_\_

What is your child's favorite color? \_\_\_\_\_ Number? \_\_\_\_\_ Game? \_\_\_\_\_

What are some experiences which have influenced your child (trips, illnesses, accidents, moves, job loss, deaths, divorce, etc.)? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Does your child have a daily routine and how does he/she react to changes in routine?  
\_\_\_\_\_

Does your child need help going to the bathroom? Explain \_\_\_\_\_

What are some chores/responsibilities your child has around the house?  
\_\_\_\_\_

Should we be made aware of anything which frightens your child?  
\_\_\_\_\_

How do you discipline your child?

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What is his/her reaction to your discipline?

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Allergies

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Have you detected or suspected difficulties in hearing? \_\_\_ speech? \_\_\_ sight? \_\_\_

Explain

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Does your family have a church affiliation? If so, where do you attend?

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How did you first learn of NCA? **(check only one)**

Student(s) currently enrolled

Alumni

Parents of NCA student

Online search

Facebook

Did you explore our website (nacchristian.org)?

Yes

No

Are you a NCA Facebook fan?

Yes

No

What most influenced you to apply to NCA?

Bible based curriculum

Location

Teaching Staff

Recommendation of NCA families

Desire to attend a private school

Website Information

Thank you for sharing this information about your child. Please use area below to tell us anything else you want us to know about your child. Is your child imaginative, artistic, talkative, temperamental, jealous, independent, happy, etc.?

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# Nacogdoches Christian Academy

## Discipline Management Policy

### Student Discipline:

At Nacogdoches Christian Academy, we believe that discipline is something we do for a student, not a punishment administered to a student. We use a positive approach to achieve acceptable behavior by a student and to help him/her work well within a group. Our policy does not include spanking. If a student cannot cooperate within a group and follow the classroom rules, he/she will be removed from the group. He/ she will be supervised by a staff member during this time. If that student continues to be uncooperative, a parent will be called to come to the school.

### School - wide Discipline Management Plan:

- Each teacher will design an age - appropriate individual Discipline Management Plan.
- Each Discipline Management Plan will be approved by the director.
- A copy of each plan will be filed in the office and available for parent inspection.
- A copy will also be posted in the classroom available for parent inspection.
- This discipline plan will be explained to parents at the beginning of each school year at Parent Orientation or during an individual conference.
- After the steps in the classroom Discipline Management Plan are exhausted, students will be sent to the office for a conference with the director.
- The director will:
  - Review the steps of the Discipline Management Plan with the student(s). (“what happened in the classroom? How many times have you been warned?”)
  - Discuss the problem, or wrong choice, with the student(s). (“what was the first (second, next) wrong choice made?”).
  - Discuss a solution, or better choice, with the student(s). (“What should/could you have done differently?”) (“How can we fix, or make amends, for the problem?”).
  - Discuss the consequences for the wrong choice.
  - Discuss the biblical standard. (“What would Jesus do?”)
  - Assign a consequence or “fix” for the problem.

If a student visit's the director's office for an infraction of the classroom Discipline Management Plan , a parent will be contacted either by the teacher or the Director in writing or through face to face or phone conversation.

The director will treat each case individually. In general, the parents will be contacted by the director immediately for the following offenses:

- A student maliciously and without provocation attempts to hurt another student.
- A student injures another student for any reason (provoked, unprovoked or accidentally).
- A student remains disrespectful, belligerent, or unrepentant after discussion with the director.
- A student is found to possess any harmful or dangerous material.

The director will consider **In - School Suspension** (ISS) for repeated or serious infractions. In - School Suspension is a serious consequence.

- Your student will spend the day in the Curriculum Office, and will be expected to complete all the work the teacher assigns to their classmates that day without the benefit of instruction.
- Your student will not attend any electives or social situations for the prescribed number of days.
- He/she will eat lunch in the office.
- Restroom breaks will be given by the director as needed.
- 3 In-School Suspension Days within 6 months, will result in a day at home on the 4<sup>th</sup> time.

Upon recommendation by the director, the school board will decide all cases for **permanent dismissal** after serious, repeated infractions of classroom or school policy. Board members will meet with the director, as well as parent(s) of the student, when considering a case for permanent dismissal.

My signature verifies I have read and received a copy of this discipline and guidance policy.

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Parent's Signature

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Date

# Nacogdoches Christian Academy

## RELEASE AND WAIVER OF LIABILITY AGREEMENT

I understand that a properly used child safety seat can reduce fatal injury by 71% for infants and by 54% for toddlers. In addition, I understand that it is important to read both the vehicle and car seat instruction manuals.

- a) The sole purpose of this service is to help reduce the incidence of the improper installation of car seats and children being properly buckled.
- b) This is being provided as a free of charge
- c) This service cannot fully evaluate the quality, safety, or condition of the car seat, the installation of my child(ren) in their car seat, including the seats or seatbelts
- d) This program cannot guarantee my child's safety in a vehicle collision.

I hereby choose to participate in the pickup line and therefore, have my child placed and buckled into their car seat.

I hereby decline to participate in the pickup line and will therefore, park in the west parking lot and pickup my child.

In addition, I release, and will not make, either on my own behalf or on behalf of any other person, any claims, demands, or causes of action against the Nacogdoches Christian Academy, the First Church of the Nazarene in Nacogdoches, Texas or any other participating organizations or individuals including the site owner, for personal injury or damages to any property arising out of the use of child safety seat, attachments, or related equipment.

\_\_\_\_\_  
(Student's Name)

\_\_\_\_\_  
(Parent or Guardian's Name)

\_\_\_\_\_  
(Parent or Guardian's Signature)

\_\_\_\_\_  
(Date)